



AmericInn Tofte - Hotel Worker

HOST INFORMATION

Company Description:

AmericInn By Wyndham Tofte near Lake Superior is conveniently located in the Lutsen-Tofte area of Lake Superior's magnificent North Shore - a year round playground for outdoor enthusiasts. If you enjoy the outdoors, this is the place for you! Students can enjoy activities such as hiking, bicycling, kayaking, canoeing, wildlife sightings, possibly fishing, and even viewing the Northern Lights.

We are situated on scenic Highway 61, only minutes away from world-class golf, hundreds of miles of hiking, biking and cross-country ski trails, snowmobiling, kayaking, canoeing and fishing. If you enjoy the outdoors, this is the place for you! Our hotel is two levels and has 51 guest rooms, a swimming pool, whirlpool, and sauna.

The AmericInn Tofte is located one and a half hours from Duluth, Minnesota. We are lucky to have be in a remote location where you can enjoy beautiful scenery and outdoor adventures while also enjoying close proximity to a big city for those times when you want to get away and have access to diverse restaurants and shopping options!

The AmericInn Tofte is the ideal location for your next North Shore adventure.

Host Website: <https://www.wyndhamhotels.com/americinn>

Site of Activity: AmericInn Tofte

Parent Account Name: AmericInn Tofte

Host Address: 7231 Minnesota 61 Tofte , Minnesota , 55615

Nearest Major City: Duluth , Minnesota , Over 50 miles away

PLACEMENT INFORMATION

Job Description:

Hotel worker position may include housekeeping (cleaning guest rooms), laundry attendant, and/or breakfast attendant. You will be placed in a position upon arrival, depending on your competencies, capabilities, English language skills, personality or customer service skills, or job availability. Housekeepers are responsible for vacuuming, dusting, making beds, changing linens and towels, cleaning guest room bathrooms, vacuuming common areas, and trash duties. Laundry attendants are responsible for washing, drying, and folding hotel linen while assisting the front desk staff with other duties including guest requests. Breakfast attendants are responsible for maintaining quality and quantity of breakfast food items, maintaining cleanliness of the breakfast area during breakfast hours, greeting guests, cleaning the breakfast area after breakfast hours (which includes removing food items, sanitizing the breakfast area, sweeping, mopping, vacuuming, and washing dishes), and restocking items for the next day. The hotel worker position requires lifting, squatting, bending, and the employee to be on their feet for the duration of their shift.

Due to the duties of this job, employees cannot have allergies to cleaning chemicals or dust and should be in good physical condition as well as have a positive attitude and willingness to work hard. Employee must be able to understand and respond to verbal instructions given in the English language. Employees serve as a representative of our company and must display courtesy, respect, tact, and discretion in all interactions with other employees, owners, guests, and members of the local community.

Typical Schedule:

Schedule is subject to change based on demand. Typical work hours are 7:00 am or 9:00 am until 3:00 pm to 5:00 pm.

Seasonal changes to job duties or available hours: Yes

Available hours may change based on demand.

Drug Test required: No

COMPENSATION

Hourly Wage: \$10.33

Eligible for Tips: No

Estimated weekly wages including tips: \$350

Bonus: Yes

End of season bonus available (not guaranteed) and is based off of employee's performance and total hours worked.

** All figures above are pre-tax*

Estimated average number of hours per week: 35

Estimated minimum number of hours per week: 32

Estimated maximum number of hours per week: 50

Potential fluctuation in hours per week:

Hours may fluctuate based on demand.

Average number of hours per week reached by last year's seasonal employees: 45

Overtime Policy:

Yes, paid after 40 hours

Job-Specific Benefits:

Discounts.

JOB REQUIREMENTS

English Level required:



Intermediate

Required to be 21+: No

Previous Experience required: No

Qualifications & Conditions

Lifting

Lifting requirement: 50lbs/22kgs

Description:

Physical activities require moving one's whole body, such as lifting, balancing, climbing, bending at the knee to clean, will be required to walk or stand for long periods of time, push or pull a linen cart (up to 100lbs), and lift up to 40lbs on a repeated basis. Required to work in small spaces such as a shower or toilet area, be able to work continuously in an indoor environment but may, on occasion, be exposed to outdoor elements such as rain, cold temperatures, or high heat and humidity.

Standing for entire shift

Handling cleaning chemicals

Working outdoors

Job Training required: Yes

Length of job training:

Two Weeks

Hours per week during training period: 32

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Hotel staff will train participants.

Need to wear uniform: Yes

Uniform Policy:

All students must wear black pants and a closed toe/comfortable shoe. Some duties require approved footwear, i.e. non skid soles. More information will be shared with student in a welcome email.

Cost of uniform: \$0

Uniform laundry: Participant responsibility

Dress Code: Yes

Description:

Professional appearance, tied back or neat maintained hair.

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Trips to Nearby/Major Attractions, Movie or Game Nights, Shopping Trips, Trips to Major City

Additional Details about Cultural Offerings:

Students can enjoy activities such as hiking, bicycling, kayaking, canoeing, wildlife sightings, possibly fishing, and even the viewing the Northern Lights. Group activities will be organized in accordance with current/most recent COVID-19 restrictions/guidelines.

Local Cultural Offering:

We are located 1.5 hours from the nearest shopping mall and major department stores. We offer periodic trips to these stores. Students will also have the chance to participate in a wide variety of outdoor activities.

HOUSING AND TRANSPORTATION

Housing Provided: *Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. May find own (can choose alternative).*

Employer-owned or employer-arranged housing description:

Participants will receive housing assignment when they arrive to Tofta. Employee housing is within easy walking distance to the hotel. All apartments and cabins have two or three bedrooms, with two beds in each room. They have a common kitchen and living area and are completely furnished. Some of the amenities include satellite TV, Wi-Fi, dishwasher, and a microwave as well as a common laundry area for each building. Bedding, pillows, and bath towels are also provided. The rent varies from \$275-\$400 based on the housing units available. There is also a \$200.00 refundable security deposit that will be taken from your first paycheck.

Lease Agreement: *Yes*

Onsite Amenities:

WiFi: Yes

Description:

Free broadband internet available.

Phone Service: Yes

Description:

A landline phone is provided - participants will need to purchase a calling card for long distance calls. Local calls are free. The only reliable cellular service is through AT&T and Verizon.

Kitchen facilities: Yes

Description:

Full stocked kitchen including stove/oven, fridge/freezer, and cookware. Students must provide their own food.

Laundry facilities: Yes

Description:

Coin operated laundry available - participants are responsible for purchasing their own soap/detergent for washing.

Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 2

Maximum Occupancy Per Room: 3

Suggested Occupancy Per Room: 2 - 3

Rooming Arrangement Description:

Housing is provided on first-come, first-serve basis. Special requests are considered but not guaranteed.

Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$100

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: Yes

Cost: \$200

Description:

There is also a \$200.00 refundable security deposit that will be taken from your first paycheck.

Housing Deposit Refundable: Yes

Conditions for Deposit Refund:

Housing deposit is refundable assuming no noise complaints, insubordination, or damages throughout the season and cleanliness is maintained.

Details About Deposit Refund:

Deposit will be refunded on employee's final paycheck after thorough inspection has been completed.

Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: Less than 1 mile to work site

Biking

Estimated commute time: Under 15 minutes

Bicycles are provided free of charge: No

Bicycles are not provided: No

Bicycles are available to rent: Yes

Estimated cost: \$75

Total: Yes Per Day: No

Description: Employees are encouraged to use the paved bike trail rather than the busy highway.

Arrival Instructions:

AmericInn By Wyndham Tofte is approximately 85 miles away from Duluth and we need your cooperation in order to coordinate your flight arrival with our shuttle. Our shuttle only does pick-ups in Duluth on **Monday, Tuesday, or Wednesday ONLY before 2pm!**

You should book your arrival into the Duluth International Airport on flights that arrive on a Monday, Tuesday, or Wednesday. If your flight arrives in Duluth after 2:00 pm you will need to stay overnight in Duluth.

We recommend that you stay at the Radisson Hotel in Duluth. Make your reservations in advance by calling 218-727-8981 or online at www.radisson.com/duluthmn. Be sure to mention Bluefin Bay Corporate account code number 158811 when scheduling your reservation. AmericInn does not pay for your room, however this should help you get a reduced rate. The Radisson has a complimentary shuttle service from the airport to their hotel. AmericInn shuttle (partnered with Bluefin Bay Resort) will pick you up the next morning following your overnight stay at the Radisson Hotel.

After your get your visa approved:

1. Follow the instructions above to schedule your airline reservations so you arrive in Duluth on Monday, Tuesday, or Wednesday.
2. Please email Senja Ahlbeck-Bates (americinnm@boreal.org) and Eric Witzig (ericw@bluefinbay.com) with your name, employer, start date, and flight information.

Suggested Arrival Airport:

Duluth International Airport, DLH, Over 50 miles

Estimated cost of transportation to worksite from suggested airports: More than \$200

If arriving after regular hours:**Suggested After-Hours Accommodation:**

Radisson Hotel Duluth MN
505 W Superior St , 5091 Hefflefinger Rd
Duluth , Minnesota 55802
www.radisson.com/duluth/minnesota
218-727-8981
\$75 to \$100

TRAINING AND ONBOARDING

Pre-Arrival Onboarding:**Social Security Number:**

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

We will provide transportation to the closest social security office. We will inform employees on which documents they will need to bring and assist with filing out the application if needed.

Nearest SSA Office: Duluth , Minnesota , Over 50 miles

Other:

Wage Payment Schedule:

Pay periods are bi-monthly (2 times each month). Employees will receive a paycheck to deposit or cash as they prefer.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups:

Grooming Requirements:

Employees should be neatly groomed and have good hygiene. Visible tattoos are acceptable as long as they are not inappropriate. Facial hair is acceptable as long as it is neatly groomed.

Second Job Availability: Yes, likely

Applicable Company Policies:

Schedules will be provided at least one week in advance.

Cell phones are only permitted during unpaid break time.

Smoking allowed in designated, outdoor areas during unpaid break time.

Failure to adhere to company policies may result in loss of time and/or release.

COMMUNITY AMENITIES

Walking Distance from Worksite:

Food Market, Post Office, Bank, Restaurants, Internet Cafe

Walking Distance from Housing:

Food Market, Post Office, Bank, Restaurants, Internet Cafe

Unavailable:

Shopping Mall, Fitness Center, Public Library